



Agenda – October 20, 2026

Kay McFarland Japanese Garden and Venue, 635 SW Gage Blvd, Topeka, KS

Finance Committee: 12:45 to 1:15 PM

1. General Discussion on Finances
 - a. Financial Administration
 1. Review WNNJ Engagement Letter for 2027-2028
 - b. Financial Review Pre-presentation [pending confirmation]
 - c. Expense Approval(s): [if any]
 - d. Proposed Use of Fund request(s): [if any]

Authority Board: 1:30 PM

1. Call to Order
2. Public Comment
3. Approval of August 18, 2026 Minutes
4. Secretary – Treasurer's Report
 - a. Approved Expenditures [if any]
 - b. Current Account Status
5. Finance Chair Report
 - a. Financial Review Presentation – Schmidlein & Associates [pending confirmation]
 - b.
6. Chairperson Report
 - a. Sanitary/Storm Sewer Inspection Report – Keith Warta
 - b. West Lake Storm Sewer Study – Jim Martin
7. Action Items
 - a. Consideration of WNNJ Financial Administration Engagement Letter
 - b. Consideration of Funds Use Request(s): [if any]
8. Project Updates:
 - a. Electronic Message Board Update
 - b. See Exhibit A
9. Good of the Cause
10. Next Meeting: 1:30 PM December 15, 2026, Kay McFarland Japanese Garden and Venue, 635 SW Gage Blvd, Topeka, KS
11. Adjournment - Future Agenda Items: Please provide by December 8, 2026

Exhibit A

Project or Program	Approved Amount	Payments to Date	Remaining Balance	Comments
Big Gage Shelter Design	\$150,000	\$100,000	\$50,000	Complete.
Fiber Optic Relocation	\$190,000	\$190,000	0	Complete.
Master Plan - CCTV	\$95,000	\$86,709	0	Complete.
Founders Fest	\$5,500		\$5,500	Event Oct. 2 & Oct. 3
Gage Park Drainage Assessment	\$150,000	\$119,335.83	\$30,664.17	Projected Completion Summer 2026 [City to be invoiced \$25,000 at completion]
Museums for All - 2026	\$40,000	\$20,000	\$20,000	Anticipate up to \$20,000 invoice from Zoo.
WNNJ Accounting Services	\$6,900	\$5,477.45	\$1,422.50	Ongoing Quarterly Payments
GPIA Financial Review / Audit	\$5,250		\$5,250	Annual [2025 underway]